

**Warren County
Transportation Improvement District
Board of Trustees Meeting Minutes
Board Meeting
Friday, May 20th, 2016**

A. Call to Order

A Regular Board Meeting of the Warren County Transportation Improvement District (WCTID) Board of Trustees was called to order by David Gully, at 9:00 a.m., on Friday, May 20th, 2016 at the Warren County Engineers Office, 210 W. Main Street Conference Room, Lebanon, Ohio 45036.

Mr. Neil Tunison, Secretary-Treasurer, took roll call; upon roll call vote, carried with each member present each separately voting "Yes".

Attendees:

Board Members:

Dave Gully Chairperson
Eric Hansen Vice-Chairperson
Neil F. Tunison, Secretary/Treasurer
Bill Becker

Absent:

Christine Thompson

Other Guests:

Rusty Schuermann, WCTID Legal Counsel
Mark Hurst, WCTID Accountant
Tammy Cambell, ODOT
Mark Policinski, OKI
Jerry Haddix, Village of South Lebanon
Steve Hartke, City of Mason
Kurt Weber, Warren County Engineer's Office
Dave Mick, Warren County Engineer's Office
Savannah Shaffer, Warren County Engineering's Office
Dan Corey, Warren County Engineer's Office
Marge Cunningham, Resident
Jon Brunot, Burgess & Niple
Katie Dillenburger, Bayer Becker
Kaity Dunn, Razor Marketing
Nathan Fischer, Woolpert
Vanessa Glotfelter, BWSC
Betty Hull, Razor Marketing
Heather Lacey, Crawford, Murphy, Tilly
Shawn Mason, Prime AE
Ram Nunna, CH2MHill
Mimi Razor, Razor Marketing

Penny Rike, LJB Inc.
Steve Shadix, Stantec
Kathy Streng, DZL
Jeff Wallace, Parsons Brinckerhoff
Ed Williams, TEC Engineering

B. Approval of Minutes:

Motion made by Mr. Hansen seconded by Mr. Tunison to approve the minutes of May 3rd, 2016 Finance Committee Meeting of the Warren County Transportation Improvement District as submitted. Upon roll call vote, all members present each separately voting "Yes" thereon.

Motion made by Mr. Hansen seconded by Mr. Becker to approve the minutes of March 25th, 2016 Regular Meeting of the Warren County Transportation Improvement District as submitted. Upon roll call vote, all members present each separately voting "Yes" thereon.

C. WCTID Program of Projects:

Mr. Corey and Mr. Mick reported to the Board the following updates:

I-71 SB Entrance Ramp at Fields-Ertel Road

- OKI STP application is being prepared to be submitted on 5/31/16

Western Row Road Interchange Improvements – Phase 1 (PID 95120)

- Construction has begun with a Project Status Update meeting scheduled for 5/24/16

SR 63 from I-75 to Lebanon

- OKI STP application is being prepared to be submitted on 5/31/16

- D. Financial Report** – Mr. Tunison presented the January 2016 *Monthly Financial Report* to the Board. The *Monthly Financial Report* detailed both monthly and year-to-date cash activities for all funds of the TID. More specifically, the *Monthly Financial Report* detailed that as of April 30th, 2016 the General Fund had an ending fund balance of \$8509,859.61 and the TID as a whole had an ending fund balance of \$22,080,989.76. Mr. Hansen made a motion to accept the WCTID financial report as submitted, seconded by Mr. Becker. Upon roll call vote the motion carried with each member present separately voting "Yes" thereon

E. New Business

1. Resolution 2016-18, amending certain fund budgets for calendar year 2016 and authorizing a transfer. Mr. Hansen made a motion and Mr. Tunison

seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.

2. Resolution No. 2016-19, authorizing application to OKI for advancement of WAR-63-0.80/1.85-SR 63 Improvements – Union Road to 4400 LF East. Mr. Hansen made a motion and Mr. Becker seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.
3. Resolution 2016-20, authorizing application to OKI for advancement of WAR IR 71 0.00 – New I-71 SB Entrance Ramp from Mason-Montgomery Road (PID 100198). Mr. Hansen made a motion and Mr. Becker seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.
4. Resolution 2016-21, approving and authorizing consultant contract for the Southwest Warren County Program of Projects. Mr. Hansen made a motion and Mr. Becker seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.
5. Resolution 2016-22, authorizing a Consultant Contract for Striker Road Improvements with Diggitt Constuction, in an amount not to exceed Forty Six Thousand One Hundred Eighty-One Dollars (\$46,181). Mr. Hansen made a motion and Mr. Becker seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.
6. Resolution 2016-23, establishing a new fund. Mr. Hansen made a motion and Mr. Becker seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.
7. Resolution 2016-24, authorizing application to ODOT for TID supplemental funding for identified projects. Mr. Hansen made a motion and Mr. Becker seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.
8. Motion to authorize the Secretary-Treasurer, in consultation with WCTID Legal Counsel, to prepare and execute Change Order 01 to Consultant Agreement 2015-11 with AECOM Technical Services, Inc., dated September 25th, 2015 for the “I-71 Southbound Entrance Ramp at Fields-Ertel WCTID No. 15-04”, increasing the contract price by \$33,149, making a new not-to-exceed amount under the Agreement of \$155,188.00 with no attendant increase in contract time. Mr. Hansen made a motion and Mr. Becker seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.

9. Motion to authorize the Secretary-Treasurer, in consultation with WCTID Legal Counsel, to prepare and execute Change Order 01 to Consultant Agreement 2015-07 with Burgess & Niple, Inc., dated May 22nd, 2015 for the "Duke Boulevard – Road Widening Improvement WCTID No. 15-03", increasing the contract price by \$89,867, making a new not-to-exceed amount under the Agreement of \$245,632.00 with increase in contract time from June 30, 1016 to June 30, 2017. Mr. Hansen made a motion and Mr. Becker seconded the motion. Upon roll call vote, motion carried with each member present separately voting "yes" thereon.
10. Motion to authorize the Secretary-Treasurer, in consultation with WCTID Legal Counsel, to prepare and execute Change Order 01 to Consultant Agreement 2015-09 with Heritage Land Services, dated July 24th, 2015 for the "SR 73 and SR 741 Intersection Improvements (aka WAR-SR 73/SR 741-5.88/15.67 (PID 95318))", increasing the contract price by \$9,600.00, making a new not-to-exceed amount under the Agreement of \$17,600.00 with no attendant increase in contract time. Mr. Hansen made a motion and Mr. Becker seconded the motion. Upon roll call vote, motion carried with each member present separately voting "yes" thereon.
11. Motion to authorize the Secretary-Treasurer, in consultation with WCTID Legal Counsel, to prepare and execute Change Order 01 to Consultant Agreement 2016-01 with MAKSSolve, LLC, dated February 11th, 2016 for the "SR 73 and SR 741 Intersection Improvements (aka WAR-SR 73/SR 741-5.88/15.67 (PID 95318))", increasing the contract price by \$5,000.00, making a new not-to-exceed amount under the Agreement of \$21,500.00 with no attendant increase in contract time. Mr. Hansen made a motion and Mr. Becker seconded the motion. Upon roll call vote, motion carried with each member present separately voting "yes" thereon.

F. Public Comments

Mr. Gully asked everyone to introduce themselves.

G. Upcoming Meeting Schedule

The Chairperson determined that the Regular Board Meeting would be held on Friday, June 24th, 2016 at 9:00 a.m. at the Warren County Engineer's Office, 210 W. Main Street, Lebanon, Ohio 45036.

H. Adjournment

Motion made by Mr. Tunison and seconded by Mr. Becker to adjourn the meeting of the Warren County TID, upon the call of the vote, carried with all members present voting aye thereon, meeting adjourned at 9:45 a.m.

Approved at a regularly scheduled meeting of the Board of Trustees of the
Warren County Transportation Improvement District, Warren County, Ohio,
this 24th day of June, 2016.



Chairperson, David Gully
Warren County Transportation Improvement District

Attest:



Secretary-Treasurer, Neil F. Tunison
Warren County Transportation Improvement District

Motion to approve: Mr. Neil Tunison

Seconded by: Mr. Bill Becker